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**FACULTY OF CIVIL ENGINEERING AND BUILT ENVIRONMENT**

**UNIVERSITI TUN HUSSEIN ONN MALAYSIA**

Tel: 607-4564288/4416 Fax: 607-4536588

**Application for Letter of Permission to Obtain Information from a Company (for Project)**

1. Complete this form and submit to the FKAAB Office. Incomplete forms will not be entertained.
2. **Use one form per company.**
3. If applying as a group, the group leader should complete this form and include the names of group members, identity card numbers and matric card numbers on page 2.
4. The letter of permission will be issued within three (3) working days after the submission of this form.

|  |  |  |
| --- | --- | --- |
| **Name of Student / Group Leader** | **:** | Enter |
|  |
| **Identity Card No.** | **:** | Enter | **Matric Card No.** | **:** | Enter |
|  |  |  |  |  |  |
| **Student’s Mobile Phone No.** | **:** | Enter | **Date of Submission** | **:** | Enter |
|  |  |  |  |  |  |
| **Name of Lecturer / Supervisor** | **:** | Enter |
|  |  |  |
| **Lecturer’s / Supervisor’s Mobile Phone No.** | **:** | Enter |
|  |  |  |
| **Type of Project** | **:** |[ ]  **Course Project** |[ ]  **Final Year Project** |[ ]  **Postgraduate Project** |
|  |
| **Project Title** | **:** | Enter |
|  |  | Enter |
|  |
| **Company Name** | **:** | Enter |
|  |  |  |
| **Company Address** | **:** | Enter |
|  |  | Enter |
|  |  |  |
| **Postcode** | **:** | Enter | **City** | **:** | Enter |
|  |  |  |  |  |  |
| **State** | **:** | Enter |
|  |
| **Preferred language of letter** | **:** |[ ]  **English** |[ ]  **Bahasa Melayu** |

|  |  |  |
| --- | --- | --- |
| **Submitted by** |  | **Verified by** |
|  |  |  |
| **Signature of Student** |  | **Signature of Lecturer / Supervisor** |
|  |  | **Official Stamp:** |

*Names of Group Members (if applying as a group)*

|  |  |  |  |
| --- | --- | --- | --- |
| **(1)** | **Name of Student** | **:** | Enter |
|  |  |
|  | **Identity Card No.** | **:** | Enter | **Matric Card No.** | **:** | Enter |

|  |  |  |  |
| --- | --- | --- | --- |
| **(2)** | **Name of Student** | **:** | Enter |
|  |  |
|  | **Identity Card No.** | **:** | Enter | **Matric Card No.** | **:** | Enter |

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| --- | --- | --- | --- |
| **(3)** | **Name of Student** | **:** | Enter |
|  |  |
|  | **Identity Card No.** | **:** | Enter | **Matric Card No.** | **:** | Enter |

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| --- | --- | --- | --- |
| **(4)** | **Name of Student** | **:** | Enter |
|  |  |
|  | **Identity Card No.** | **:** | Enter | **Matric Card No.** | **:** | Enter |

|  |  |  |  |
| --- | --- | --- | --- |
| **(5)** | **Name of Student** | **:** | Enter |
|  |  |
|  | **Identity Card No.** | **:** | Enter | **Matric Card No.** | **:** | Enter |

|  |  |  |  |
| --- | --- | --- | --- |
| **(6)** | **Name of Student** | **:** | Enter |
|  |  |
|  | **Identity Card No.** | **:** | Enter | **Matric Card No.** | **:** | Enter |

|  |  |  |  |
| --- | --- | --- | --- |
| **(7)** | **Name of Student** | **:** | Enter |
|  |  |
|  | **Identity Card No.** | **:** | Enter | **Matric Card No.** | **:** | Enter |